


MSPO Audit Summary

Company Name:	Foong Lee Plantations Sdn Bhd
Address:	Pondok Tanjung, 34010 Taiping, Perak, Malaysia.
Reference No.:	100050
Standard(s):	MS 2530-3:2013
MPOB licence no: (for group certification, list all licences no. in the group)	1. 501488602000
MPOB licence scope of activity:	1. Menjual dan mengalih FFB.
MPOB Licence expiry date:	1. 31/03/2020
Audit Type:	<input checked="" type="checkbox"/> Stage 2 Audit <input type="checkbox"/> Surveillance Audit <input type="checkbox"/> Re-certification Audit
Audit scope:	Provision of Oil Palm Plantation
Sites sampled: (for group certification only)	N/A

GPS Coordinate:	5°00'29.2" N 100°43'50.6" E
Map showing approximate location of certified entity:	
	

Audit date:	14/05/2019 to 15/05/2019
Total number of man-day(s):	3.0 man-day(s)

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(for MSPO Part 2 & Part 3) Planted Area:	<input checked="" type="checkbox"/> Not applicable 715.06 ha.
(for MSPO Part 2 & Part 3) Estimated tonnage of annual FFB produced:	<input type="checkbox"/> Not applicable 16,424.00 mt.
(for MSPO Part 4) Estimated processing capacity: Estimated certified palm oil (CSPO): Estimated certified palm kernel (CSPK):	<input checked="" type="checkbox"/> Not applicable mt. FFB/hour mt./hour mt./hour
(N/A for Stage 2 & Re-certification assessment) Date of certificate issued and validity	<input checked="" type="checkbox"/> Not applicable dd/mm/yyyy to dd/mm/yyyy
Please state if the organization certified for other sustainability scheme(s)?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, _____

Executive Summary

This assessment was single site certification as a palm oil plantation. Stage 1 audit was performed on 10/04/2019 and total of 10 findings were highlighted during audit on documentation review and site walkabout. All areas of concern were satisfactorily closed by the time of stage 2 audit.

Stage 2 audit was conducted from 14/05/2019 to 15/05/2019 and improvement was sighted since last visit. MSPO Policy was established on 15/12/2018. Internal audit was performed on 30/01/2019 and total of 2 CARs were reported and reviewed during management review on 18/02/2019. Improvement Plan form was established to document improvement opportunities identified and facilitate implementation and monitoring of improvement actions.

Evidence of communication between the estate and local authorities such as JKKP, MPOB, and JTK was sighted through the documented data submissions (JKKP 8, MPOB monthly submission and etc). Management documents (MSPO Policies, Organisation charts, MSPO Principles, Licenses) were displayed in strategic places visible to the public. List of stakeholders was updated. Sighted stakeholder's consultation report dated 30/04/2019. Output of consultation report listed the actions taken by the Estate management to address the issues raised by the stakeholders. The traceability inspection was done daily by the Chief Clerk through cross book keeping. Information were obtained from the estate and mill weighbridge ticket. Sighted book records for FFB Field Tonnage, Loose fruits collection and daily lorry despatch.

Legal compliance evaluation form was established. All applicable legal & other requirements were evaluated by the legal officer appointed. No disruption to land use rights of other users. The estate owned the land as stated in the land titles. The estate is in the process of communicating with the land office in defining a clearer land use rights in their land titles as per improvement plan no 2. The estate perimeters were marked by Boundary trenches sighted around the estate.

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Good Social Practice Policy & Workplace Sexual Harassment & Violence Policy were established. Social Impact Assessment was conducted on 20/12/2018. There were only 2 cases of complaints raised in Apr 2019 and closed at the moment during audit. Employees list including staff and workers (local & foreign workers) was available. Job Description for Field Supervisor / Field Conductor / Field Worker were also sampled. Letter of Appointments / contracts and payslip were sighted for sampled employees /contracted workers and found ok. Training needs analysis conducted and Safety & health, environmental and estate operation related topics such as Manuring, spraying, tractor/ driver, ramp and harvesting been identified.

Safety & Health Policy was established on 15/12/2018 and approved by MD. HIRARC was carried out on 01/12/2018 and upon review no changes required at the point of time. Chemical / spraying handling briefing was performed on 27/12/2018 and training evaluation was carried out on 20/02/2019. Safety & Health Committee Meeting was performed on 24/09/2018, 21/12/2019 and 30/03/2019. The minutes of meeting was available and agenda discussed including training, workplace inspection, incident. Fire drill evacuation, medical emergency & chemical spills was performed on 28/02/2019 and recorded. 1 case of accident was sampled and the incident report issued and notification using JKPP 6 to DOSH.

Environmental Policy & environmental objectives were established. The management program on reducing chemical dosage (spraying) was still on going and target achievement will be reviewed during next management review. Environmental Aspect & Impact assessment was conducted on 20/12/2018 and highest rating @ 20 relating to use of lubricant oil from machinery maintenance and to set up scheduled wastes management. Refer to electricity & diesel usage monitoring, the results showed slighted reduction from Sep 2018 to Dec 2018. Wastes Handling Procedure (FLP-P5-04) was established. Non-scheduled wastes and scheduled wastes including SW409 (empty containers), SW410 (oil filters) and SW305 (spent lubricating oil) were identified. Performance monitoring matrix was also established including scheduled wastes monitoring, chemical container monitoring record, electricity & diesel usage and medical surveillance. Water Management Plan was established and there were no watercourses, wetlands, natural waterways or riparian buffer zones within the estate. From weekly survey & Identification of HBV Record, no any rare and threatened species encountered from inspection and monitoring at the moment. The organization didn't practice any open burning and this commitment could be sighted from the environmental policy established.

12 safety work operations were identified covering the Estate operational work flow, Chemical store, Air Compressor, nursery, Diesel and contractor. During the site visit assessment, it was noted that good practices of soil conservation were practiced. No barren lands or land erosion were sighted in any fields visited. Nephrolipsis ferns were sighted in most of the fields (good in retaining soil moisture). Sighted 'Estimate for January – December 2019'. Estimate includes forecast expenditure of Operational maintenance works (Weedicide, harvesting and collection and etc) and labour overhead. Sighted an FFB harvesting contract agreement between the estate and SSA enterprise. Prices (FFB/Mt) for each field were indicated clearly and agreed between both parties. Sighted Contract agreement between the organization and SSAS Enterprise for

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Harvesting and Contractor Induction Program Checklist. There was also no new planting or replanting activities at this point of time.

Listing of strength / strong point identified:

No	Strength Statement
1.	<i>Good field husbandry. Weeding and pruning works are updated as sighted during the audit site assessment.</i>
2	<i>Swift action in resolving issues highlighted by stakeholders</i>
3	<i>Good relationship with the stakeholders as positive feedback were collected during stakeholder's consultation.</i>

Listing of improvement potential / opportunities for improvement (OFI)

No	OFI Statement
1.	Internal audit checklists were recorded. Further enhancement on recording clearer the evidences been verified during internal audit in the checklist should be considered for better justification purpose on the conformity of each requirements audited.
2.	Incident report & notification to DOSH was issued and recorded when there was accident case occurred. Further review the need to determine additional control for hazard identified in HIRARC after investigation if any should be considered so that the improvement could be implemented without delay.
3.	Scheduled wastes were also generated and further enhancement on clearer maintaining 7 th schedule (Wastes Card) should be considered in order to ensure compliance.
4	<i>As per site visit assessment it was observed that all field operation (Harvesting, weedicide and manuring) had its own dedicated first aid kit. However, it would be beneficial if the organization could review the needs for the mandor carrying first aid kit during the operation so that prompt response could be performed in case emergency.</i>

Listing of nonconformity (NCR)

No	Clause	NCR Statement	NCR status
1.	nil	nil	<input type="checkbox"/> Open <input type="checkbox"/> Close

Stakeholder consultation summary

Any issues raised by the stakeholder(s) towards the company?	<input type="checkbox"/> Yes, issue: _____ <input checked="" type="checkbox"/> No.
Remarks: <i>From the feedback of stakeholders interviewed, it could be discerned that the organization had established good rapport with the stakeholders. In general, there was no negative comments at the moment.</i>	

Certification recommendation

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In reference to **MS 2530-3:2013**, the audit team recommends for:

<input checked="" type="checkbox"/>	Issuance of the certificate.
<input type="checkbox"/>	Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
<input type="checkbox"/>	Maintenance of the certificate.
<input type="checkbox"/>	Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.
<input type="checkbox"/>	Not applicable, due to extraordinary type of report.

Tentative next audit date:	05/2020
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Company Representative	
Designation:	<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Other, please specify:
Name:	Teh Choon Way
Position:	Assistant Manager
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PCI Audit Team Member 1	
Name:	Muhammad Khaidir Bin Zulkornain (KHA)
Position:	<input checked="" type="checkbox"/> Co-Auditor <input type="checkbox"/> Auditor-in-Training <input type="checkbox"/> Technical Expert <input type="checkbox"/> Observer <input type="checkbox"/> Other, please specify:
Area of expertise (N/A if observer & other)	Plantation Management & Bio-Compost
PCI Audit Team Member 2	
Name:	
Position:	<input type="checkbox"/> Co-Auditor <input type="checkbox"/> Auditor-in-Training <input type="checkbox"/> Technical Expert <input type="checkbox"/> Observer <input type="checkbox"/> Other, please specify:
Area of expertise (N/A if observer & other)	